

## Senior Analyst

### Climate and Sustainable Urbanization Program - The Paulson Institute

#### Overview

The Paulson Institute's Climate and Sustainable Urbanization (CSU) program in Beijing is seeking candidates for a senior analyst position in our Beijing office. Candidates with native Chinese and fluent/native English, and strong policy research skills related to climate change, energy and finance, are encouraged to apply. Resumes and CVs can be sent to Kathy Wang ([kwang@paulsoninstitute.org](mailto:kwang@paulsoninstitute.org)).

#### Organization Description

Our mission is to strengthen US-China relations and to advance sustainable economic growth and environmental protection in both countries.

The Paulson Institute is a non-partisan, non-profit “think and do” tank grounded in the principle that today's most pressing economic and environmental challenges can be solved only if the United States and China—the world's largest economies, energy consumers, and emitters of carbon—work in complementary ways.

Our programs—the “Do” side—focus on advancing the transition to more sustainable, low-carbon economic models in China and the United States through industrial transformation, smart urbanization programs, and environmental conservation. In so doing, we aim to advance industrial and nature-based solutions to climate change. We also promote bilateral cross-border investment that will help create jobs and strengthen U.S.-China relations.

Our Think Tank publishes prescriptive and analytical papers from leading scholars and practitioners on the most important macroeconomic and structural reform issues facing China today.

Founded in 2011 by Henry M. Paulson, Jr., the 74th Secretary of the Treasury and former Chief Executive Officer of Goldman Sachs, the Institute is based in Chicago and has offices in Washington, San Francisco, and Beijing.

The Paulson Institute recently established the Climate and Sustainable Urbanization (CSU) Program to help China address its complex urbanization, air pollution and climate change challenges. Building on achievements of the Chinese government, NGOs and others in this area over the past several years, the Program focuses on solutions for air pollution in the Beijing-Tianjin-Hebei (JJJ) region. The research team has worked with partners and collaborators to produce six major research reports over the course of 2015, which can be accessed here: <http://www.paulsoninstitute.org/economics-environment/climate-sustainable-urbanization/research/>

**Position Title:** Senior Analyst

**Position Start Date:** May or June 2016

**Position Location:** Wangfujing area, Dongcheng District, Beijing, China

**Position Description:** Support the research efforts of the Paulson Institute Climate and Sustainable Urbanization (CSU) program, including research related to policy, economics, technology and markets:

- Conduct fact-based research (both secondary and primary research) in English and Chinese.
- Assist with preparation of high quality written materials using Microsoft PowerPoint, Word, and Excel, including taking the lead on drafting reports or PPTs. This includes both English writing quality and drafting PPTs to the professional format and quality expected in the consulting industry.
- Attend and participate at a high level in meetings with Chinese government, academic and business leaders concerning issues related to climate change, air quality, green finance, conservation, natural capital, and/or natural parks.
- Participate actively in strategic discussions about what topics of research or thought-leadership could contribute best to achieving the Paulson Institute's mission, as well as short-term and long-term program objectives.
- Conduct quantitative analysis in Excel or other formats.
- Under the guidance of the Managing Director of Climate and Sustainable Urbanization and Associate Director of Research, work with other team members and program leaders to partner with external organizations and convene activities such as workshops and conferences.
- Lead and conduct in person or phone interviews with Chinese and foreign experts regarding technical, energy and environmental topics.

**Position Requirements:**

- Chinese native speaker; fluent English
- PRC passport holder
- Minimum 4 years work experience post-graduation
- Graduate in environmental sciences, environmental policy, environmental economics, energy policy, energy economics, finance or related fields.
- Past written research on areas related to energy finance or economics strongly desired.
- Demonstrated interest in policy research—shown through prior writing on policy issues or internships/work with NGOs in this field.
- Depth of qualifications in the following skills:
  - Ability to write English research chapters for major Paulson Institute public reports, as part of a multi-cultural research team.
  - Ability to conduct thorough desktop research on energy, environment and policy topics to answer both simple and complex research questions. Must be able to go beyond high-level government statements or plans and research reasons and logic behind latest developments in air pollution, economics and environment.

- At meetings with government, academic or business leaders, the applicant should be able to (1) assist team and project leaders in delivering key messages at such meetings, (2) ask relevant questions at sufficient depth to reach meaningful conclusions, and (3) help establish close collaborative relationships leading to mutual benefits.
- Successful applicant should not only have a working familiarity with Excel but be able to independently learn and tackle new analytical challenges with Excel or other quantitative software.
- Demonstrated curiosity and drive to improve one's skills beyond the immediate requirements of daily work tasks.